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## Chief Executive's Office

Please ask for: Gordon Banks  
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Your Ref:  
Our Ref:  
Doc ID:  
Date: 12 October 2005

**Chorley**  
Borough Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

**Chief Executive:**  
Jeffrey W Davies MA LLM

Dear Councillor

### **OVERVIEW AND SCRUTINY COMMITTEE - THURSDAY, 13TH OCTOBER, 2005**

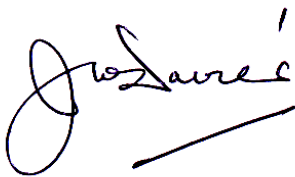
I am now able to enclose, for consideration at the above meeting of the Overview and Scrutiny Committee, the following Forward Plan that showed the incorrect year when the agenda was printed.

<b>Agenda No</b>	<b>Item</b>
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9.	<b><u>Forward Plan</u> (Pages 81 - 86)</b>
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To receive the Councils Forward Plan for the four-month period commencing 1 October 2005 (enclosed)

Yours sincerely



Chief Executive

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### **Distribution**

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Walker (Chair), Councillors Bell, Mrs Case, Davies, Goldsworthy, McGowan (Associate Chair), Parr, Walsh (Associate Chair), Perks (Associate Chair) and M Wilson) for attendance.

2. Agenda and reports to Group Director, Director of Legal Services, Director of Finance, Head of Human Resources and Head of Corporate and Policy Services for attendance.
3. Agenda and reports to Executive Leader (Councillor J Wilson) Deputy Leader (Councillor Edgerley) Leader of Conservative Group (Councillor P Goldsworthy) and Leader of Liberal Democrat Group (Councillor K Ball) for information.
4. Agenda and reports to all remaining Chief Officers for information.
5. Agenda and reports to all remaining Members of the Council for information.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے:

# CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 3 OCTOBER TO 31 JANUARY 2006

This Forward Plan sets out the details of the key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as:

1. Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
  - A change in service provision that impacts upon the service revenue budget by £100,000 or more, or
  - A contract worth £100,000 or more, or
  - A new or unprogrammed capital scheme of £100,000 or more.
2. Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards - This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.

The current members of the Executive Cabinet are:

Councillor John Wilson	Leader of the Council and Executive Member for Capacity and Resources
Councillor Dennis Edgerley	Deputy Leader and Executive Member for Customers, Policy and Performance
Councillor Adrian Lowe	Executive Member for Development and Planning
Councillor Terence Brown	Executive Member for Environment and Community Safety
Councillor Laura Lennox	Executive Member for Housing and Neighbourhood Renewal
Councillor Anthony Gee	Executive Member for Chorley Town Centre and Risk Management
Councillor Catherine Hoyle	Executive Member for Life and Leisure
Councillor Daniel Gee	Executive Member for Traffic and Transportation
Councillor Kenneth Ball	Executive Member for Effective Service Delivery and Procurement
Councillor Ralph Snape	Executive Member for Licensing and Regulation

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- It is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- If the decision is to be taken at a meeting of the Executive Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide an exception that allows urgent key decisions to be made, even though they have not been included in the Forward Plan. This is provided for in Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Chorley, PR7 1DP or accessed from the Council's website: [www.chorley.gov.uk](http://www.chorley.gov.uk)

- The Council Constitution
- The Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Executive Cabinet which are held at the Town Hall, Chorley. The dates and times of the meetings are published on [www.chorley.gov.uk](http://www.chorley.gov.uk) or you may contact the Democratic Services Section on telephone number 01257 -515118 for further details.

**J. W. DAVIES**  
**Chief Executive**

**Publication Date: 19 September 2005**

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by the Decision taker	Representations may be made to the following officer by the date stated
Determination of proposals for the establishment of three Area Fora pilot schemes within the Borough of Chorley	The Executive Cabinet	Executive Member for Customers, Policy and Performance	29 September 2005	Local Partner Organisations expected to be involved in the pilot scheme (eg Police, Primary Care Trust etc)	Discussions with the local partner organisations	None as yet	Chief Executive Town Hall Chorley Tel: 01257 515100 Email: <a href="mailto:chief.exec@chorley.gov.uk">chief.exec@chorley.gov.uk</a> by 22 September 2005
Determination of proposals for Building Control Partnership with Preston and South Ribble Councils.	The Executive Cabinet.	Executive Member for Development and Planning.	29 September 2005	Relevant staff and UNISON	Consultation letters and meetings	None as yet	Head of Planning Services, Union Street, Chorley Tel: 01257 515201 Email: <a href="mailto:alan.croston@chorley.gov.uk">alan.croston@chorley.gov.uk</a> by 22 September 2005
Approval of the Customer Focused Access and Service Design Strategy	The Executive Cabinet	Executive Member for Customers, Policy and Performance	29 September 2005	Local Residents and Businesses, Partner organisations, Members and Officers	Comments sought by the distribution of the strategy document and its publication on the Council's web site and Intranet, with subsequent consultation meetings, as required.	The draft Customer Focused Access and Service Design Strategy document.	Head of Information and Communication Technology, Union Street, Chorley Tel: 01257 515455 Email: <a href="mailto:tim.murphy@chorley.gov.uk">tim.murphy@chorley.gov.uk</a> by 22 September 2005

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by the Decision taker	Representations may be made to the following officer by the date stated
Approval and adoption of Forward Plan for Astley Hall to cover the period 2005 to 2010	The Executive Cabinet	Executive Member for Life and Leisure	29 September 2005	Appropriate Stakeholder organisations	Forum meetings and consultation letters	None as yet	Head of Leisure and Cultural Services Gillibrand Street Chorley Tel: 01257 515815 Email: <a href="mailto:jamie.carson@chorley.gov.uk">jamie.carson@chorley.gov.uk</a> by 22 September 2005
Selection of preferred bidder for the operation of Duxbury Park Golf Course.	The Executive Cabinet's Indoor Leisure Committee (The Committee comprises three members (ie Councillor D Edgerley (Chairman) and Councillors Ball and Hoyle)).	Executive Member for Customers, Policy and Performance and Executive Member for Life and Leisure	Week commencing 17 October 2005	-	-	None as yet	Head of Leisure and Cultural Services Gillibrand Street Chorley Tel: 01257 515815 Email: <a href="mailto:jamie.carson@chorley.gov.uk">jamie.carson@chorley.gov.uk</a> by 7 October 2005
Review of the Enhanced Recycling Scheme and service investment proposals.	The Executive Cabinet.	Executive Member for Environment and Community Safety.	3 November 2005.	-	-	None as yet	Head of Environmental Services, Union Street, Chorley Tel: 01257 515720 Email: <a href="mailto:john.lechmere@chorley.gov.uk">john.lechmere@chorley.gov.uk</a> by 14 October 2005

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by the Decision taker	Representations may be made to the following officer by the date stated
Determination of Draft budget proposals for 2006/07 for consultation purposes.	The Executive Cabinet	Executive Leader	Period from week commencing 5 December 2005	Appropriate Stakeholder organisations	Forum meetings and consultation letters	None as yet	Head of Finance Gillibrand Street Chorley Tel: 01257 515480 Email: <a href="mailto:gary.hall@chorley.gov.uk">gary.hall@chorley.gov.uk</a> by 25 November 2005

Executive Leader

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